

City of Edna Bay - Regular Meeting

1 — Meeting Date, Place and Call to order:

This Regular meeting was held on Monday, November 18th, 2019 at Edna Bay School.
Mayor Poelstra called the meeting to order at 6:08 PM.

2 — New Roll Call:

Tyler Poelstra	- Mayor / City Council	(Present)
Karen Williams	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present)
Sandy Henson	- City Council	(Present)
Doris Greif	- City Council	(Present)
Lee Greif	- City Council	(Present)

2.1 — Public Participants:

John Dodson	Sharon Wargi	Sue Crew	Joe Wargi	Louise DiPaolo
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3 — Consent Agenda:

A: Approval of Meeting Agenda:

The current agenda was read by Councilor (Mrs.) Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

B: Approval of Prior Meeting Minutes:

The following minutes were presented for review:

- 1: Regular Minutes of October 14th, 2019 - No changes or objections noted.
- 2: Special Minutes of October 16th, 2019 - No changes or objections noted.

Consensus of the public attendants was taken in favor, no objections were noted.

Motion:

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor (Mrs.) Greif*
- **Approved by unanimous vote of the council**

3.1 — Business:

New Business:

- a: *Purchasing City Skiff for Dock and Bulk Fuel Routine Activities, Discussion and Decision.*

4 — Mayor's Report:

Mayor Poelstra reported on a new DNR POWIAP (Prince of Wales Island Area Plan) amendment for the City of Edna Bay that includes the beach area near the school, and the near entirety of Parcel #19 (Government Lot 3) that encompasses 38.34 acres. DNR had a conference call with the Mayor and discussed the priority of the 5 parcels in the amendment in case the concluded acreage goes slightly over the maximum the City is entitled to. Any overages will be removed from Parcel #17, which is landlocked waterfront land with no road access. This parcel will be included in addition to all other prior Municipal Entitlement selections.

DNR wanted it noted that the decision to include Parcel #19 at the City's written request is final and there will be no further comment periods on the amendment. DNR also referenced past letters, correspondences and work the City and prior Community had done to obtain use of the beach area near the School and apologized for this area not being included initially. They noted that a small (~5 acre) portion of Parcel #19 will be reserved for use by the USFS for an administrative site; however if the USFS relinquishes their use of the area the City would have first option to obtain the land for a public and charitable purpose for a low fee.

Mayor Poelstra stated DNR is now focused on Edna Bay's municipal entitlement process, and that DNR will be working and communicating with the City on the last steps in the process over the coming months before the concluded entitlement process is published for final public comment.

5 — Clerk's Report:

No report.

6 — Treasurer's Report:

Myla Poelstra read back the treasurer's report.

7 —

Committee Reports

7.1 — Dock Committee:

Tyler Poelstra (Dock Chairman) reported that the DOT has nearly concluded the environmental review process. He also noted that the project is nearly completed as far as engineering drafts are concerned, and the next step will be for the project to go out to bid. Tyler noted that the two old finger floats remain in need of disposal, but he would like to obtain legal counsel on the process for transferring the asset to private ownership.

He provided an updated quote from Wave Eater for their breakwater design for additional information to consider as the City continues to work towards a replacement breakwater purchase. The company owner voluntarily provided the reduced quote to the City due to a material change that lowered the cost of the project by ~\$8000. The total cost of this design would be \$34K for delivery to Craig and \$127K for materials and installation.

Tyler reported that Alaska Commercial Divers returned a portion of the project cost, which put ~\$2500 back into the Dock's account. He noted that the final budget amendment to add \$5000 more to Docks will be on next month's agenda. The second replacement breakwater light has arrived and the mounting pipes needed to affix them to the existing breakwater. Tyler noted the need for a City skiff for expediting things of this nature and for routine inspections of the breakwater now and in the future.

7.2 — Road Committee:

Michael Williams (Road Chairman) reported the need for a local City owned rock source to be established so that anyone needing rock can purchase it from the City as needed, and so that the City has the rock it needs to perform road work activities. A question was raised on when a Road Committee meeting could be held. Mike noted that until the funding is available to do some of the upcoming projects, there is not a need to hold Road meetings at this time and any questions around roads can be raised during Road Committee reports.

A question was raised on what the City will do regarding snow buildup on the roads this winter, and if a process was decided to carry out any necessary snow plowing. Mayor Poelstra noted that the City did draft and approve a Snow Plow Policy and the associated cost rates for performing the work, but had not yet set the rotation for local contractors in regards to the order they will be called. Since there are only two local contractors at the moment with the equipment to perform the work and one is present, Mayor Poelstra asked Davidson Enterprises (Joe Wargi) if he would have an objection if the City called Jere Crew and gave him the initial first option to plow the roads; Joe said he was fine with Jere being called first. After plowing is completed by one contractor, the next contractor in line will be called first for the next snow plow opportunity, and so on.

Mike Williams reported the work was completed to a satisfactory manner at the last City meeting, and no objections were raised by the Council during the road report on C105. A question was noted around the potholes on the roadway near the School needing filled under the specifications of C105. Joe Wargi said he would fill the potholes on the School road to finish wrapping up the project, but that grading the area would not be possible. Mayor Poelstra noted that for the record, the Council should formally vote to close out the road contract and do so with the completion of all City authored contracts.

Consensus of the public attendants was taken in favor of accepting completion of C105, no objections were noted.

Motion:

Mayor Poelstra moved to accept completion of EDB 11-18-C105.

- *Seconded by Councilor (Mrs.) Williams*

- **Approved by unanimous vote of the council**

Mayor Poelstra suggested that the winter months will be a good time to look into holding meetings to work out specifics for the Limestone Repair project.

7.3 — EMS Committee:

Karen Williams (EMS Administrator) reported that she was still waiting on Chaundell to get back to her on the new plan for online ETT recertification. Tyler offered to provide free internet access to the EMS for the length of the recertification class if it would help with the training program come together.

Questions were raised about whether there was interest in having anyone from the EMS attend Symposium this year. It was noted that the City will look into whether there is a benefit to the EMS and applicable staff before making a determination on whether to send EMS members to attend.

7.4 — Search & Rescue Committee:

No report. Chairman not present.

7.5 — Fire Committee:

Lee Greif (Fire Chief) reported that work on the fire truck to improve and replace aged components will begin as soon as Scott Henson is available to go through the truck and make a list of components applicable for replacement. A grant is available to cover some of these items and may be applied for.

7.6 — Fish & Game Advisory:

Mayor Poelstra noted that there are four (4) seats open that need to be filled this year, and a meeting will be held this month or in December to fill them. He noted that importance of the representation provided by the F&G Advisory Committee towards implementing policy and regulation changes for the fishing and hunting in the Southeast Region.

7.7 — Bulk Fuel:

Tyler Poelstra (Plant Manager) reported that the City took a new load of fuel recently, and noted that going forward it is his preference to request a new load of fuel each time the aggregate volume for purchase exceeds the first bulk purchase threshold with Petro Marine. He felt it would take some of the stress out of waiting until the tanks are so low to obtain the maximum volume and did not see an advantage at this point to wait until the tanks are nearly empty.

Tyler reported that bails of sorbent pads were purchased and are now available at the facility for .99 each. He noted that due to pricing issues around the 5-gallon oil products that were previously discussed and also the need to discuss storing additional oil products with the Fire Marshal before purchasing them, no oil products were purchased at this time. He felt having oil stocked is not useful if the price is too high to sell oil to the average customer since space is already at a premium in the connex and needs to be used efficiently. He would like to discuss further with locals on their preference in oil products and get prices from abroad.

8 — Old Business

No old business.

9 — New Business

Item A – Purchasing City Skiff for Dock and Bulk Fuel Routine Activities....:

Mayor Poelstra explained that there are several reasons that it would be valuable for the City to have its own Skiff. The two primary reasons cited were having a skiff ready to deploy the City's Bulk Fuel hard boom in an emergency fuel spill. Currently there is no easy or quick way to deploy the boom if needed. The USCG will also conduct un-announced drills that will require the quick and full deployment of the boom during the event.

The missing breakwater lights in need of replacement and overall review of the condition of the breakwater on a routine basis were also cited as items that could be best addressed by not needing to request use of a neighbor's skiff. In the past it was noted that a skiff is always available near the dock when needed, but the availability of skiffs at or near the harbor for these uses has been reduced in recent months, furthering the need for a City owned skiff.

It was suggested that it would be best to have the skiff on a trailer nearby, or stored in the Bulk Fuel facility yard where it can rest with its drain plug removed so that it does not fill with water. Tyler suggested that if the skiff were stored at the dock, bailing the water and starting the motor could be part of the weekly check list of items that the operator(s) can conduct at the end of the week.

Mayor Poelstra noted that we will need to agree whether we do, or do not want to pursue purchasing a skiff and have a maximum price in mind before we move to allocate funds and purchase a skiff. He suggested that there was not an immediate need to purchase a skiff and that there is time for everyone to look at available options and bring back prices.

After discussion it was agreed to set the maximum price at \$5000 for a skiff and motor, including a trailer if possible. Councilor (Mr.) Greif said he may know where a skiff and trailer are locally for that price range and will get information before the next meeting. It was noted that the smaller the skiff, the better for this purpose.

Consensus of the public attendants was taken in favor of pursuing purchase of a City skiff, no objections were noted.

Motion:

Mayor Poelstra moved to agree to pursue purchase of a skiff with motor for the bulk fuel facility and dock for a cost not greater than \$5000.00, and including a trailer if possible.

- *Seconded by Councilor (Mr.) Greif*
- **Approved by unanimous vote of the council**

10 —

Persons to Be Heard

Mayor Poelstra noted that he will be absent for the next Regular City Meeting in December.

Adjournment

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor Henson.

Meeting adjourned at 7:13 PM.